

PILL SOCIAL CENTRE COMMUNITY ASSOCIATION

Registered Charity No: 1080880.

BOOKING FORM TO HIRE PILL SOCIAL CENTRE

Hirer details:

Name:	
Address:	
Postcode:	
Telephone number:	
Email:	

Event details:

Description	
Date(s) required:	
Start time:	
Finish time:	
Number of attendees:	

Hire details:

Venue requirements: (tick as required)	Main Hall	Dressing room
	Kitchen	Bar
	Hourly Rate	Day Rate

Booking Secretary: Colin Sharp 07960 842196
Address: 4, Coombs Drive, Milford Haven, Pembrokeshire SA73 2NZ
Email pillsocialcentre@hotmail.co.uk /website
www.pillsocialcentre.org.uk

Crockery and cutlery required:	Yes	No
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I confirm and agree to the enclosed conditions of hire including the stated charges. I enclose £..... as a deposit / full payment

Signed: **Date:**

Occasional Hire charges

Deposit	Non-refundable £30 or full hire charge if £30 or less
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<p>Venue Hire</p>	<p>Main Hall: £10.00 per hour or from £100.00 for the day.</p> <p>You can bespoke your function. Prices can vary from £100 to £450 depending on your requirements. Please contact us for more details.</p> <p>Main Hall: Wedding/Party Package Deal</p> <p>1. Includes full use of hall all day, kitchen including equipment and utilities, table linen laid (white only), tables and chairs, comfort room to change, stage area and car parking area. Fully manned bar. We will set up tables, chairs, linen and crockery and stemware. We will open up the hall for access of discos, caterers, florists, balloon decorators etc however this must be by prior arrangement. Any personal items such as table names, favors, decorations etc will need to be organized by patrons and must be removed on the day of the function. It is the responsibility of the caterer/organizer to clear, wash and dry the crockery and cutlery used. The kitchen must be left clean and all rubbish removed. A corkage charge of £1 will be applied to every bottle of wine/champagne or other welcome/table drink bought onto the premises. £450.00 A £100 holding fee is required on day function. This will be refunded within 14 after the function providing all terms have been adhered to and no damages have been discovered.</p> <p>Children's Parties</p> <p>2. Any party using a "Bouncy Castle" or similar inflatable attractions with occur an additional charge of £10.00 unless they supply their own generator. A disclaimer must be completed prior to the start of the event.</p> <p>Full terms and conditions can be found on our website or a copy can be mailed on request..</p>
<p>Crockery and kitchen equipment</p>	<p>An additional charge will be incurred unless purchasing the package deal.</p>

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